



THE UNIVERSITY OF MICHIGAN
SCHOOL OF SOCIAL WORK

Student Guide To The Master's In
Social Work Degree Program

2001–2002

This GUIDE and the degree requirements apply only to those students admitted to the School of Social Work for the 2001 - 2002 academic year

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University Policies Affecting Students

All Students are expected to become familiar with these policies and abide by the rules and regulations explicated in these policy statements. The relevant documents are found at:

www.umich.edu/~oscr/policyindex.html

- **Statement of Students Rights and Responsibilities**
- **Student Rights and Student Records**
- **Information Regarding Religious-Academic Conflicts**
- **Policy on Alcohol and Other Drugs**
- **Sexual Assault Policy**
- **Policy on Sexual Harassment by Faculty and Staff**
- **Statement on Freedom of Speech and Artistic Expression**
- **Smoking on University Premises**
- **Scheduled Use of Designated Outdoor Common Areas**
- **Dance Party Policy Overview**
- **University Policy Against Hazing**
- **Parking Permits and Options**

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THE UNIVERSITY OF MICHIGAN
SCHOOL OF SOCIAL WORK
ACADEMIC CALENDAR 2001-2002

FALL TERM 2001

Orientation for incoming students begins	August 29, Wednesday
Registration (Incoming new/returning students)	August 31, Friday
Labor Day (Holiday)	September 3, Monday
Classes begin/NCFD registration	September 5, Wednesday
Orientation to Field Instruction (Incoming students)	September 6-7, Thursday-Friday
Field Instruction begins (Cont'g & Advanced Standing Students)	September 10, Monday
Field Instruction begins (Incoming Students w/o Adv. Stdg.)	September 13, Thursday
Field Placement Verification forms due	September 28, Friday
Educational Agreements due	October 12, Friday
Winter 2002 Early Registration (Continuing students)	November (dates to be announced)
Thanksgiving recess begins	November 21, Wednesday (5 p.m.)
Classes resume	November 26, Monday
Field Instruction evaluations due	December 7, Friday
Classes end	December 12, Wednesday
Exam/Paper Period	December 13-19, Thursday-Wednesday
Field Instruction ends	December 14, Friday
School of Social Work Commencement	December 15, Saturday
University Commencement	December 16, Sunday

WINTER TERM 2002

Classes begin/NCFD registration	January 7, Monday
Field Instruction begins	January 10, Thursday
Martin Luther King, Jr. Birthday	January 21, Monday
- University Symposia. No Regular Classes	
Field Placement Verification forms due	January 31, Thursday
Educational Agreements due	February 11, Monday
Spring recess begins	February 23, Saturday
Classes resume	March 4, Monday
Spring/Summer/Fall 2002 Early Registration (Continuing students)	April (dates to be announced)
Classes end	April 17, Wednesday
Exam/Paper Period	April 18-24, Thursday-Wednesday
Field Instruction evaluations due	April 19, Friday
Field Instruction ends	April 26, Friday
School of Social Work Commencement	April 27, Saturday
University Commencement	April 27, Saturday

SPRING-SUMMER TERM 2002

NCFD registration	April 30, Tuesday
Field Instruction begins	May 1, Wednesday
Classes begin	May 6, Monday
Memorial Day Holiday	May 27, Monday
Field Placement Verification forms due	May 31, Friday
Educational Agreements due	June 7, Friday
Independence Day Holiday	July 4, Thursday
Classes end	July 22, Monday
Field Instruction evaluations due	July 29, Monday
Field Instruction ends	August 6, Tuesday

**THIS CALENDAR IS SUBJECT TO CHANGE AT ANY TIME.*

**SCHOOL OF SOCIAL WORK
ADMINISTRATIVE ROLES 2001-2002**

Dean	P. Allen-Meares
Associate Dean	S. Jayaratne
Associate Dean for Research	K. Lutterman
Assistant Dean, Student Services	T. Colenback
Director of Administration, Finance, and Operations	C. Terhune
Director, Office of Field Instruction	L. Jarman-Rohde
Assistant Director, Office of Student Services	M. Woods
Director of Doctoral Program	D. Tucker
Executive Director of Development, Alumni and External Relations	V. Kohl
Director of External Relations and Communications	N. Tannenbaum
Human Resources	M. Quigley
CIRC Director	K. Reiman-Sendi
Special Program Advisors:	
Michigan School Social Work Approval	A. Alvarez
Specialist in Aging Certificate	B. Ingersoll-Dayton
Certificate in Jewish Communal Service	TBA
Social Work in the Workplace Specialization	L. Root
MSW/JD Program	R. Tolman
MSW/MPH Program in Health Behavior/Health Education	D. Wilkinson
MSW/MUP Program	B. Checkoway
MSW/MBA Program	D. Vinokur
MSW/MPP Program	Sh. Danziger
Post-MSW Certificate in Management	D. Vinokur
Post Master's Certificate Infants/Children at Risk	S. McDonough
Exemption Consultants:	
500	R. Taylor/
502	L. Hollingsworth
521	M. Reisch/B. Reed
522	B. Seabury
530	L. Gant
560	S. Danziger
Affirmative Action Officer	M. Ruffolo
Sexual Harassment Officer	S. Jayaratne
	S. Jayaratne/
	R. Dunkle
Senate Assembly Representatives	T. Powell/
	M. Reisch
Instructional Staff Grievance Officer/Ombud	S. Kossoudji
Alternate Instructional Staff Grievance Officer	TBA
Liaison to U of M Office of Services for Students with Disabilities (SSD)	W. Clark

INTRODUCTION

The School of Social Work is located in the School of Social Work Building, 1080 South University, on the central campus of the University of Michigan. Located in the building are the faculty offices, classrooms, the Comprehensive Information Resource Center (CIRC), Social Work Library, Computing Center Public Microcomputer Cluster, Media Lab, clinical laboratories, and administrative offices. Student organizations also have an office available in the building and student mailboxes are located centrally in the basement so that students have available a ready means of communicating and receiving information.

Faculty and staff are available to give you assistance with your program, and there are a number of publications prepared by various groups on campus that can be useful. Registration and orientation materials, provided to entering students, contain essential information for your consideration and use.

This Student Guide is designed to help you become acquainted with the School of Social Work. It contains information about the basic administrative structure of the School as well as the facilities available, general School policies, student rights and responsibilities, and contact persons regarding particular matters.

The School of Social Work is a large MSW program and the class sizes in the School typically range from 10-35 students. While the School offers a rich and diverse curriculum and courses, students will not always get their first choices in courses and field placements. These aspects of the School are governed primarily by the availability of faculty and space.

The School of Social Work holds two commencement exercises--May and December. Students graduating in August may pick either the May or December commencement exercises.

This Student Guide lists all degree requirements for students entering during the 2001-2002 academic year. **Therefore, this guide should be kept by students and consulted about requirements and other School policies and procedures. It is a valuable resource.**

Additional details about the requirements for Field Instruction are contained in the *Manual for Field Instruction*. This is another valuable resource that students should keep and consult.