

THE UNIVERSITY OF MICHIGAN  
School of Social Work

DROP/ADD & WITHDRAWAL DATES

**DROP/ADDS** – The procedure for drop/adds is as follows: You may drop/add via Wolverine Access any time after you initially register up until the drop/add deadline (through May 26 for S/S and through September 28 for Fall). Any time you make a change to your original registration it is your responsibility to notify your advisor of these changes. For the benefit of other students, anyone planning to drop a course **SHOULD DO SO AS SOON AS POSSIBLE** so space is available for those students wishing to take these courses. Once the drop/add deadline is past, you must obtain the signature of the course instructor, your faculty advisor and then the SSW Registrar on a drop/add form. You will then need to take the form to 1207 LSA building for processing as Web registration will not be possible beyond the drop/add deadline. **It is your responsibility to register for the appropriate courses to fulfill your M.S.W. degree requirements.**

**WITHDRAWAL PRIOR TO SPRING/SUMMER TERM**- If, after completing registration you are not able to return to School for the Spring/Summer term, you must contact Tim Colenback or Michelle Woods in the Office of Student Services (OSS), notify the School in writing, and contact the University Registrar's Office (<http://www.umich.edu/~regoff/registration/disenrollment.html>) to disenroll on or before May 4, 2009 or you will be subject to the \$80.00 Registration and \$50.00 Disenrollment Fees.

**WITHDRAWAL PRIOR TO FALL TERM**- If, after completing registration you are not able to return to School for the Fall term, you must contact Tim Colenback or Michelle Woods in the Office of Student Services (OSS), notify the School in writing, and contact the University Registrar's Office (<http://www.umich.edu/~regoff/registration/disenrollment.html>) to disenroll on or before September 7, 2009 or you will be subject to the \$80.00 Registration and \$50.00 Disenrollment Fees

**LATE REGISTRATION** - If you register after May 4 for the Spring/Summer term or after September 7 for the Fall term you will be required to pay a \$50.00 late registration fee. This fee will increase by \$25.00 at the beginning of each subsequent month.

- FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE BY THE REGENTS OF THE UNIVERSITY.
- STUDENTS ARE ALSO SUBJECT TO THE RULES, REGULATIONS, POLICIES AND PROCEDURES OF THEIR INDIVIDUAL SCHOOL OR COLLEGE.
- STUDENTS WHO EARLY REGISTER AND SUBSEQUENTLY WITHDRAW AFTER THE TERM BEGINS WILL BE RESPONSIBLE FOR THE REGISTRATION AND DISENROLLMENT FEES REGARDLESS OF THEIR CLASS ATTENDANCE.

**For specific deadlines refer to the University Registrar's web site. We have provided the links to these relevant term deadlines below:**

<http://www.umich.edu/~regoff/calendar/ss09deadlines.html>  
<http://www.umich.edu/~regoff/calendar/fa09deadlines.html>