

Intuitive and motivated Master's Degree level social worker seeking to utilize advocacy and communication skills to assist older adults with maintaining the appropriate services and supports necessary to achieve a quality of life that will coincide with their personal goals. Structured employee with excellent interpersonal and management skills; looking to expand depth of knowledge.

EDUCATION

The University of Michigan

Dec. 2009

Master's in Social Work (Aging in Families Concentration) – Ann Arbor, MI
Major: Management of Human Services, Minor: Interpersonal Practice
Geriatric Scholarship to Strengthen Geriatric Social Work

The University of Texas

May 2006

Bachelor of Social Work – Austin, TX

PROFESSIONAL EXPERIENCE

Saint Joseph Mercy Hospital

Aug. 2009 – Present

Hospice and Bereavement – Ypsilanti, MI

- Conducted psychosocial assessments for intake into bereavement services
- Developed treatment plans with bereaved individuals to cope with issues of grief and loss
- Coordinated services with an interdisciplinary team and provided support to families receiving hospice care

Detroit Area Agency on Aging

May 2009 – Aug. 2009

MSW Management Intern Community Services Dept. – Detroit, MI

- Planned and facilitated a staff workgroup which led to the development of strategic planning for healthy aging initiatives
- Processed and reviewed community-based agency service proposals and bids for multi-year fiscal planning
- Provided technical assistance and support in management of the proposal review

University of Michigan Housing Bureau for Seniors

Jan. 2009 – Present

Research Assistant – Ann Arbor, MI

- Worked with the 14 member agency collaborative, Hoarding Task Force of Washtenaw County, to minimize the adverse effects of hoarding behaviors on the community
- Managed agency website and share drive to promote ease of access to resource information
- Organized meeting minutes and distributed to team members
- Collaborated with team members on development of special projects including a volunteer manual, website, and community event planning
- Learned therapeutic and organizational interventions to assist hoarders

University of Michigan Turner Senior Resource Center

Sept. 2008 – May 2009

MSW Management Intern – Ann Arbor, MI

- Managed and processed collections totaling over \$33,000 received from Big Hearts for Seniors fundraising event
- Developed and implemented satisfaction survey to provide effective services to community
- Assisted in data collection for evaluation of programs and prepared survey reports
- Assisted in review of applications for Turner Geriatric Clinic Community Program position
- Collaborated with staff on projects including resource guide, volunteer day event planning, and room scheduler evaluation

Austin Travis County Mental Health Mental Retardation

Feb. 2008 – Aug. 2008

Continuity of Care Coordinator – Austin, TX

- Performed service coordination and local state authority work to facilitate discharge
- Provided linkage to information on living options available in the community to individuals living at a State Mental Retardation Facility and their correspondents
- Maintained all standards for documentation necessary to pass state audit
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Austin Travis County MHMR

May 2006 – Jan. 2008

Service Coordinator – Austin, TX

- Managed state funded program – In Home & Family Support Program
- Distributed and processed applications to develop and maintain annual planning
- Budgeted fiscal year allocations (roughly \$82,000 per year), maintaining financial documentation to meet complete utilization and allocation requirements set by state
- Trained individuals and families on necessary skills for program reimbursement
- Educated coworkers, individuals, and families on funding source and services
- Proficient with Word, Excel, PowerPoint, and Microsoft Access – Voucher System
- Back up intake coordinator – performed initial interview, processing information to transition new clients into services
- Expanded capacities of Service Coordination Internship responsibilities

Austin Travis County MHMR

Jan. 2006 – May 2006

Service Coordinator BSW Intern – Austin, TX

- Performed case management and service coordination work assisting clients in accessing linkage to services and supports in the surrounding community
- Documented case work utilizing agency record systems (Anasazi) and followed standards maintained by state authority
- Contributed in development of mentoring program for adults with developmental disabilities

VOLUNTEER EXPERIENCE

West Austin Caregivers Austin, TX

Sept. 2004 – Sept. 2008

- Provided community access, transportation, and physical/emotional assistance to improve quality of life and reinforce an independent living environment for older adults.

Salvation Army Adult Rehabilitation Center Austin, TX

Feb. 2004 – May 2004

- Assisted adult males, recovering from substance abuse, with understanding and utilizing technology to develop skills required for integrating into the community

PROFESSIONAL AFFILIATIONS

National Council on Aging

Jan. 2009 – Present

Sigma Phi Omega: Geriatric Honors Society – President

Aug. 2008 – Present

Texas Exes Alumni Association Lifetime Member

May 2006 – Present

National Association of Social Workers

Apr. 2006 – Present

BP MS150 Houston to Austin – Fundraising participant

Apr. 2004 – Present